

## ASA GRUPPE

REAL ESTATE- AND ASSET-MANAGEMENT  
TRANSACTION CONSULTANCY



## ■ Organisation Consultancy



### „Reasonability reduces costs.“

System processes in management, administration or renting of real estate inventories often reach a momentum, that is not a functioning and efficient entity to your advantage.

We take a close look at the structures and processes in the company and apply a target-oriented efficiency examination to internal departments of the company as well as external service providers.

Subsequently, we identify the cracks in the value creation chain, and provide consultancy on the improvement of the structures and processes.

Significant **Features** of the „Organisation Consultancy“ are

- The examination and evaluation of all relevant structures and processes between management and commercial management.
- The competent and practice-oriented consultancy, from experts with extensive experience in executive positions of housing companies.
- Continuous documentation of all work results on the web-based „ASA Pier“.

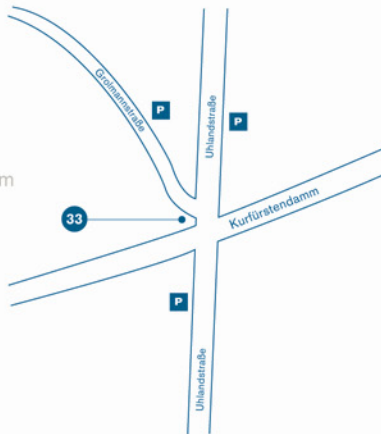


## CONTACT

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We hope that you are interested!

Simply contact us; we will be pleased to provide advice!

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## Selected **Components** of „Organisation Consultancy“ Services

- Analysis and presentation of the structures and processes of the real estate management
- Identification of the cracks in the value creation chain of the inventory management with respect to technical and commercial aspects
- Establishment of measures for enhancing efficiency
- Examination and preparation of Benchmarks for the ongoing management
  - of the rental management
  - of the acceptance and handover of rental units
  - of the rental debt collection and debt claim management
  - of the Cash-Flow Planning and ongoing Budget monitoring
  - of the operating costs management and the calculation of the operating costs
  - of the contracting for ongoing maintenance procedures
  - of the processes for investment planning and implementation
  - of the controlling of building costs

## References

- The installation of an Asset- and Property-Management for 5.000 own dwelling units (PRIMA Lichtenberg GmbH)
  - Administration and supervision of the interface between internal Asset-Management and external Property-Management
- Swift integration of six external Property-Managers into the administration process and the Asset-Management of a proprietor and investor
- The construction and installation of the renting department in three local rental agencies for a proprietor and investor

We would be pleased to schedule a meeting to provide you with further reference projects and clients!